

BC Coast Region Annual General Meeting Minutes

April 16, 2019
Bill Copeland Arena Meeting Room
7:00 pm



| BCCR Board of Directors | | | |
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| Lori Oxland Past Chair/Administrator | Kevin Gordon Chairman | Siobhan Phillips 1st Vice Chairman | Lyse Prendergast Treasurer |
| Kari-Jane Adams Secretary | Alex Clarke Director | Shannon Downing Director (absent) | Jenny Lum Director |
| Yee-Sin Law Director | Lynn Rainville Director(absent) | | |
| BCCR Sub Committees | | | |
| Syd Hughes Technical | Alex Clarke Competitions Committee | Siobhan Phillips Test Committee | Shannon Downing Judges Training (absent) |
| Vanessa Hunter Technical Specialists (absent) | Lyse Prendergast Data Specialists | Lyne Rainville Skaters Development (absent) | Lori Oxland Team Leader |
| Siobhan Philips Synchro Committee | | | |
| BC Coast Region Clubs | | | |
| Lori Funk Abbotsford SC | Colleen Laferriere Aldergrove FSC | Sharon Dahl Artic Edge SC | Alex Wai Burnaby FSC |
| Deana Reis Cheam FSC | Marina Lecian Cloverdale SC | Victor Chentan Connaught SC | Yolanda Leggtadro Coquitlam SC |
| Dina Boykiw Delta SC | Ann McLean Grandview SC | Kelli Stobre Inlet SC | Maureen Knight Kerrisdale FSC |
| Gwen Atkinson Mission FSC | Sherri Birkett North Surrey SC | Penny Nichols Port Coquitlam FSC | Dennis Bohme Riley Park FSC |
| Gary Lim Sunset FSC | Clare Dean Vancouver SC | Siobhan Phillips WRSSSC | |
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Officials/Observers

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| Sharon Dahl | Hilary Quick | Colleen Laferriere | Ethan Swinburson |
| Nina Knudsen | | | |

Minutes

| No. | Topic | Presenter |
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| 1 | Welcome Kevin welcomed everyone to the BC Coast Annual Region Annual Meeting at 7:00pm | Kevin Gordon |
| 2 | Awards: Lori Oxland presented the Region awards to the following people: <ul style="list-style-type: none"> <input type="checkbox"/> CanSkater of the Year: Nyla Bamara, Aldergrove Skating Club <input type="checkbox"/> Program Assistant of the Year: Autumn Atkinson, Mission Skating Club <input type="checkbox"/> StarSkater of the Year: Emma Harley, Abbotsford Skating Club & Celina Peters, Cheam Skating Club <input type="checkbox"/> Scott Roberts Memorial Award: Devesh Sharma & Ella Sailor <input type="checkbox"/> Carol Blackburn Memorial Award: Alex Wang, Champs Int'l SC & Sofia Folino, Connaught SC <input type="checkbox"/> Regional Volunteer of the Year: Victor Chentan, Connaught SC <input type="checkbox"/> BCCR Region Team – Section Winner @ StarSkate Final <ul style="list-style-type: none"> o Keona Tan, Bernice Chau, Elia De Pangher, Alisa Goncharova, Sophia Park, Niamh Phillips, Nicole Leng, Danika Stobie, Sofia Folino, Liya Li, Jocelyn Moy | Kevin Gordon & Lori Oxland |
| 4 | Call to Order Kevin called the meeting at 7:20pm | Kevin Gordon |
| 4 | Approval to Amend the Agenda MOTION to amend the agenda as necessary MOVED by Dina Boykiw SECONDED by Sharon Dahl CARRIED | Kevin Gordon |
| 5 | Approval of the Agenda MOTION to amend the agenda as necessary MOVED by Dina Boykiw SECONDED by Sharon Dahl; CARRIED | Kevin Gordon |
| 6 | Reading of Notice of Meeting Kevin read the Notice of Meeting | Kevin Gordon |
| 7 | Report of Quorum Kevin asked Kari-Jane to report as to quorum. Kari-Jane reported that quorum was met - 9 Clubs – 20 clubs in attendance | Kari-Jane Adams |
| 8 | Approval of the Minutes of the Annual General Meeting – April 10, 2018 MOTION to accept the minutes as presented MOVED by Alex Wai SECONDED by Gary Lim; CARRIED | Kevin Gordon |

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| 9 | <p>Correspondence – Hilary presented the report from the BC/YK Section. Skate Canada Membership Fee increase - Effective for the 2019/2020 registration season the registrant fee will be increased to \$43.65. Club Recognition - The deadline to submit the Club Recognition items is April 15, 2019. Clubs have been able submit items online throughout the season. Clubs > Club Mailings > Item # 12 (Club Recognition Information) Reminder to Clubs to make sure you have an Emergency Preparedness Plan. Communicate this to your members. Taxes - we encourage everyone to attend or view the Club Financial Operations presentation as they will discuss how clubs are to file tax documents. Living Society Act Membership Form – This is a society act requirement – The form is to include a list of all members, when they began, finished, what program they are in, or when they moved programs. This is a form that is constantly being added to. A template that can be used is found on our website Clubs > Club Mailings > Item # 8 Conflict of Interest Form – This was sent to Clubs when they updated their Bylaws last year. It can also be found on our website under Clubs > Club Mailings > Item # 26. At the beginning each Skating Season, please make sure each Director/ Board Member lists any boards they sit on or any businesses that work for the club (simply stating any conflict they may have should such an item be discussed at a Board Meeting. If a motion does come forward with a conflict, that person has to leave the meeting while the vote takes place.</p> <p>Coaching Updates Courtney & Haley are the Coaching Contacts at the Section Office. Any questions can be directed to either of them. Coaching cards – All Coaches need them for Region and Section Competitions. Hiring coaches – When hiring a Coach please check references and confirm the Coach is in good standing with Skate Canada. This can be done by signing into your Members account on Skate Canada and clicking on the Coach Eligibility Tool. It is now mandatory for all coaches and officials to complete the Respect in Sport Module. It is free through Skate Canada. The training can be found here - https://skatecanada.respectgroupinc.com/ or by signing into your Members account and clicking on e-learning. It is strongly encouraged for Board Members to complete the module as well. Currently there is no cost to complete the respect in sport module.</p> <p>Email Phishing The Section has been the target of several Email Phising Scams recently. Scammers have been taking board and committee email addresses from the skatinginbc.com website and sending emails posing as the chairman asking people to buy gift cards on her behalf. We have recently removed all board and committee member email address from the website and reminded people that they would never be asked to buy something for the Section.</p> <p>MOTION to accept the correspondence as presented MOVED by Sharon Dahl; CARRIED</p> | Hilary Quick |
| 10 | <p>Financial Report The financial report was presented by Lyse Prendergast with explanation and discussion MOTION to accept the financial report as presented MOVED by Lyse Prendergast SECONDED Ann McLean; CARRIED</p> | Lyse Prendergast |

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| 11 | <p>Committee Reports- the AGM report booklet, distributed at the start of the meeting was reviewed</p> <p>Competition Committee- Alex Clarke- nothing to add Thank you to Mission and Connaught & Sungod for hosting competitions this season. Thank you to all the Volunteers</p> <p>Coaches Chair- Shelley Hewins has stepped aside – position will now be a committee to better meet the needs of our skaters – 3 Coaches at this time Jolene Lambley, Anastasia Biakov, Jacob Cryderman</p> <p>Judges Training- Shannon Downing- nothing to add</p> <p>Data Specialist- Lyse Prendergast Please contact the BC Coast Region if interested in becoming a Data Specialist</p> <p>Technical Specialist- Vanessa Hunter- nothing to add</p> <p>Skaters Development- Lynn Rainville has moved to Quebec, and Kevin thanked her for her years of service to the BCCR, Lori Oxland spoke to the success of the BCCR seminars, and thanked the volunteers who helped out.</p> <p>Synchro- Siobhan Philips momentum in building, LMSSC had 2 teams go to Nat'l, Currently holding try-outs for a JR team – 1st in Western Canada in a very long time</p> <p>Team Leader- Lori Oxland- nothing to add</p> <p>Test Committee- Siobhan Philips BCCR still holds 4 regional tests a year. – Judges now Assessment Coordinators for Star 6 to Gold</p> <p>Technical- Syd Hughes- nothing to add Thanks to Mission and Connaught, looking forward to working Abbotsford and Langley</p> <p>MOTION to accept the committee reports as presented MOVED by Syd Hughes SECONDED by Victor Chentan; CARRIED</p> | <p>Alex Clarke</p> <p>Shannon Downing</p> <p>Lyse Prendergast</p> <p>Lori Oxland</p> <p>Siobhan Phillips</p> <p>Lori Oxland</p> <p>Siobhan Phillips</p> <p>Syd Hughes</p> |
| 12 | <p>Motion to donate \$1000.00 to the Athlete's at the Section AGM: MOVED by Marina Lecian: SECONDED by Victor Chentan: CARRIED</p> | <p>Kevin Gordon</p> |
| 13 | <p>Constitution/Bylaws The BCCR is currently not a Society and is presently working on becoming an official Society. Looking to have our Bylaws ready for presentation at Know Your Sport meeting in September 2019</p> | <p>Kevin Gordon</p> |
| 14 | <p>Election of Officers for the ensuing year Kevin Gordon declared the following positions have all been filled by acclamations:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Secretary – Kari-Jane Adams <input type="checkbox"/> Treasurer – Lyse Prendergast <input type="checkbox"/> Director B - Alex Clarke <input type="checkbox"/> Director C- Ethan Swinburson | <p>Kevin Gordon</p> |

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| 15 | <p>New Business</p> <p>Victor Chentan presented a free night's stay at the Airport Executive Inn @ Richmond for use at the Athlete's Trust Auction during the BC/YK Section AGM</p> <p>Kevin Gordon asks for the proxy form, for voting at upcoming BC/YK Section AGM, to be sent in the BC Coast Region by April 23rd, please arrive before 8:30am, and notice of who will be your clubs delegate.</p> | |
| 16 | <p>Adjournment- MOVED by Marina Lecian to adjourn the meeting at 9:00pm</p> <p>Next meeting: Know Your Sport @ BCIT, September 2019</p> | |